

**MINUTES**  
**Hamilton County Airport Authority**  
**January 12, 2011**  
**Commissioners Courtroom**  
**One Hamilton County Square**  
**Noblesville, Indiana**

**Public Session**

President Silvey called the public session to order at 6:39 p.m. with Secretary Pickett taking roll. A quorum was declared present of Allyn Beaver, Ted Moran, Bob Wilson, Bill Frye and Don Silvey.

**Approval of Minutes**

*A. Beaver moved to approve the minutes of December 13, 2010. Wilson seconded. Motion carried unanimously. (5-0)*

**President's Report**

Silvey distributed the Hamilton County Airport Authority 2010 Annual Report.

**Election of Officers**

*T. Moran nominated Don Silvey to serve as President for 2011. Wilson seconded. Motion carried unanimously. (5-0)*

*D. Silvey nominated Ted Moran to serve as Vice President. A. Beaver seconded. Motion carried unanimously. (5-0)*

*D. Silvey nominated Mike Howard to continue his duties as Attorney. A. Beaver seconded. Motion carried unanimously. (5-0)*

*D. Silvey nominated Jennifer Pickett to continue her duties as Secretary. A. Beaver seconded. Motion carried unanimously. (5-0)*

D. Silvey, A. Beaver and B. Frye all signed Certificates of Membership for the Hamilton County Airport Authority.

**Public Comments**

Evan Yoder spoke about measurements around airports.

**Committee Reports**

**Operations**

T. Moran attended a Fishers Town meeting and a Westfield Town meeting; while at those meeting nothing but good comments were made about the airport.

**Indianapolis Executive Airport**

A. Montgomery reported:

- Andi will be scheduling a meeting with the Hamilton County Convention and Visitors Bureau.

- The 4<sup>th</sup> Quarter is completed, with the expense of the beacon and the liability insurance premium increase we gained in income. All four quarters of the insurance coverage has been paid.
- In February Dan and Andi will be attending the NBAA Dispatchers and Schedulers convention. They will be promoting the airport and speaking with Dallas FBO's (Field Base Operators) for their Superbowl insights.
- The de-ice truck will be brought to the airport to be kept their rest of this year and for the 2012 Super Bowl. The Montgomery's have received several calls regarding our de-icing capabilities.
- An ad has been placed in the Hamilton County Business Magazine transportation issue. No other expenditures have been made from the advertising account.
- The snow has been a challenge but the Montgomery's have received several great comments from visitors regarding our efforts.
- The airport's website and pictures will be updated. Some help from Scheitlin Communications may be needed.
- February 11<sup>th</sup> is the Commemorative Air force Valentines' Day Dance

A. Montgomery reported on 2010 year end.

Dan Montgomery stated Cesna is bringing a truck from South Bend tomorrow and will be moving in their office at the airport. D. Montgomery thanked the Board members for everything they have done for the airport.

### **Woolpert Engineering Report**

#### Rule 6

Nick Isenberg stated the SWPPP (Storm Water Pollution Prevention Plan) is complete and requested a motion for D. Silvey's signature. *A. Beaver moved to approve Don to sign the SWPPP. B. Wilson seconded. Motion carried unanimously. (5-0)* N. Isenberg stated he will submit it to IDEM (Indiana Department of Environmental Management) for approval.

#### Apron, Executive Taxiway

Isenberg stated he is still trying to close out the final change order with Harper. The amount of AIP (Airport Improvement Program) funding went down and the local funding went up. The pavement management plan update is complete. The As-builts have not been received from Harper. After the receipts of the As-builts Woolpert will complete the record drawings and update the existing ALP (Airport Layout Plan).

#### Fuel System

N. Isenberg stated Midwest Maintenance is asking for an eight (8) week extension due to December being unseasonably cold and it had more precipitation. That has affected the welding for the skids. They are proposing a change order in the amount of \$7,000 to get it finished on time buy setting up a tent and a heating system. We are not losing any operational capability by not having this done. *A. Beaver moved to give Midwest an eight week extension. Wilson seconded. Motion carried unanimously. (5-0)*

The SPCC (Spill Prevention Control and Countermeasure) plan is completed. This is based on a minor or major spill and how we will clean it up. This has to be on file at the airport so if there is a spill and anybody gets notified we have this on file. This also has

to be submitted to the State. N. Isenberg stated Dan Montgomery is set up to sign this plan since it will be at the airport, we can change that to Don Silvey. Silvey requested it be set up for both signatures. *B. Wilson moved to approve Don Silvey and Dan Montgomery to sign the SPCC plan. B. Frye seconded. Motion carried unanimously. (5-0)*

N. Isenberg stated he spoke with Bill Reed and reviewed the Fuel System bid proposals and basically their recommendation would be to award the bid to Active Environmental, as the lowest responsive bidder in the amount of \$30,391.38 verses Midwest which bid at \$37,910.00, Midwest also did not submit a complete proposal this time. As soon as Midwest Maintenance is done with the insulation of the new 100LL system is when we will need contracts ready for the removing of the existing system. N. Isenberg stated he will bring contracts to sign at the February meeting.

#### 2011 CIP

N. Isenberg stated the 2011 CIP (Capital Improvement Plan) has been updated based on previous discussions. The final CIP has been prepared and is ready to be submitted to INDOT. Woolpert had discussions with FAA and INDOT and they recommend changing priority one to Taxiway Lighting. After talking with Melanie Myers of the FAA she instructed Woolpert to contact IAA (Indianapolis Airport Authority) and inform them of what Indianapolis Executive Airport has in regards to infrastructure. Because Myers keeps getting phone calls about what Indianapolis Executive Airport has, asking if they have taxiway lights and do they have de-icing. So Melanie Myers feels de-icing and taxiway lighting is important, although the FAA can not fund the de-icing improvements. N. Isenberg stated he feels taxiway lighting and construction should be priority one because the environmental assessment is reimbursable, the construction project is not going to be reimbursable anytime soon. If we could fund the environmental assessment locally it makes more sense to do the lighting that already has a programmed amount of \$350,000 through FAA and AIP funds. The construction time on lighting would be 45 days and that is being conservative.

N. Isenberg stated the State is looking at Indianapolis Executive Airport as a launching pad in a disaster, but that has not been decided yet. It is hard for Nick McClain, INDOT, to say if a back up generator for the airport will be funded through homeland security. He has confirmed that the generator would have to be for the entire airport not just for the runway and runway lights. How we are going to get it funded through the State we don't know. N. Isenberg stated we could tie it into this project because the scope of our original fee was to look at back up generators and size it. We could add it in as an alternate.

N. Isenberg asked if the Board wants to switch priority one and two, with taxiway lighting and construction being priority one and the environmental assessment being priority two. *A. Beaver moved to reverse numbers one and two on the 2011 CIP. B. Frye seconded. Motion carried unanimously. (5-0)*

N. Isenberg stated Melanie Myers asked about de-icing because of the Indianapolis Tower and the Super Bowl event and the Montgomery's have a concern; we did stub some pipe out from one of our storm structures off the South Apron expansion area. It is stubbed out for the reason of containment, for de-icing. Woolpert is going to look at the sizing, amount of DOD, who will dispose the DOD and IDEM requirements. This is something the Board needs to think about if we want to put a storage tank for them to

better de-ice. *N. Isenberg requested permission to negotiate the change order under the Fuel Ramp System contract. B. Wilson moved to approve the request. B. Frye seconded. Motion carried unanimously. (5-0)*

**Legal Counsel Report**

Mike Howard stated next Tuesday is the deadline if there is an objection to the Amicus motion from parties that want to be our friends in the Zionsville litigation. Our hearing date is in April.

**Secretary's Report**

Pickett reported that \$223,299.74 in vendor claims were paid out in January.

Silvey adjourned the meeting at 8:00 p.m.

**Others Present**

Mike Howard, County Attorney  
Dan Montgomery, Montgomery Aviation  
Andi Montgomery, Montgomery Aviation  
Carl Winkler, Montgomery Aviation  
Bobby Beem, Montgomery Aviation  
Evan Yoder  
Nick Isenberg, Woolpert  
Jennifer Pickett, Secretary

**APPROVED**

\_\_\_\_\_  
Don Silvey, President

Date: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
Jennifer Pickett, Secretary

Date: \_\_\_\_\_